

# **Mohamed Abdelaziz Abdelbade**

**(Civil Planning Engineer)**

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## **BRIFE SUMMARY:**

Goal-oriented 1 year of experience with bachelor's degree in civil engineering and excellent academic record. Equipped with unique internship experience as a Planning Engineer and good knowledge of creating schedules , Updating the project schedule , and conducting quantity surveying and superb project management skills. Having a very good skill set of Primavera , AutoCAD, EXCEL. Seeking a Planning Engineer Position as a part / Full time work which could help me utilize my skills and contribute to the company's growth as well as enhance my knowledge .

## **EDUCATION:**

**High Institute for Engineering & Technology in Obour.**

**( Graduate of 2024)**

- Bachelor's degree in engineering
- Department: Civil Engineering
- Graduation Project: Project Management
- Grade: Good .
- Grade: Excellent.

## **PROFESSIONHAL INTERNSHIP:**

- Working as a Technical Office Engineer at Cairo Steel for General Contracting. **(2024-Now)**
  - Technical Office Engineer
    - Quantity Take-off: Calculate the required quantities for the project and prepare the Bill of Quantities (BOQ).
    - Preparing Invoices and Proposals: Prepare financial invoices and technical/financial proposals.
    - Schedule Preparation: Develop and monitor the project schedule using specialized software.
    - Coordination and Problem-Solving: Coordinate between different parties and resolve technical issues.
    - Quality Assurance: Ensure all work is executed according to standards and specifications.
    - Report Preparation: Provide periodic reports on costs and project progress.
- Trust for construction and interior design **(2024)**
  - Site engineer for construction and interior design
    - Responsible for implementation of work on-site and all other related matters.
    - Ensure that all works carried out meet company's quality standards.
    - Plan and monitor site progress and ensure adherence to project schedule.
    - Work as one team with project manager and other engineers.
    - Ensure project specifications are fulfilled that company regulations are being adhered to
    - Manage the work on site and solve any problems.
    - Ensure good environmental, safety and health practices are always carried out.
    - Coordinate with clients, subcontractors, and workers on all project aspects to ensure smooth and timely implementation.
    - Ability to calculate quantities / review executed

## **PROFESSIONAL INTERNSHIP:**

- Training at Yathrib Contracting Office in Abou Kabir (2023)
  - Site Engineer Intern
- Summer internship at the General Authority for Educational Buildings in Sharqia, involved in the construction of Abou Kbeir Model School. (2023)
- Vocational training at ATEC Center. (2022) .
- Training at some private contracting companies.. (2021)

## **PERFESSIONAL COURSES:**

- Course in Construction Project Management .
- Creating project schedule using Primavera P6 .
- preparing a resource and cost plan and managing it, and risk analysis .
- Reading and preparing engineering drawings on AutoCAD .
- Using Microsoft applications such as Excel, Word, and PowerPoint .
- Course in Quantity Surveying .
- Course in the design of concrete structures using ( SAP, SAFE, and ETABS) .

## **SKILLS:**

### **Language skills:**

- Arabic: Mother Tongue.
- English: Very Good.

### **Technical skills:**

- Excellent User of Microsoft Office (Word, power point, and Excel).
- Primavera P6
- AutoCAD
- Etabs
- Navisworks
- safe
- Power BI
- sap

### **Transferable skills:**

- Communication
- Planning
- Leadership
- Time Management
- Problem Solving
- Attention to detail
- Organized
- Teamwork
- Project Management

## **CONTACT:**

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## **PERSONAL INFORMATION:**

- Date of Birth: 1, Oct , 2000.
- Military Status: Exempted.